



EAA CHAPTER 166, Inc. GREATER HARTFORD

BYLAWS

ARTICLE I - NAME

The name of this organization is the Greater Hartford Chapter 166, Inc. (Experimental Aircraft Association, Inc.)

ARTICLE II - PURPOSE

The purposes for which this organization is formed are:

- a. To encourage, aid and engage in scientific research for the improvement and better understanding of aviation and the science of aeronautics.
- b. To foster, promote and engage in aviation education.
- c. To promote the principles of the Experimental Aircraft Association Inc., a Wisconsin non-profit, non-stock corporation, for the furtherance of fostering aviation education, progress in light aircraft development, and closely related phases of aviation, and to assist in the establishment and maintenance of its aviation museum and air education center and the exhibits of historical and scientific interest contained therein.
- d. To engage in the publication of any newsletters or data necessary or relevant to the general aims contained herein.

ARTICLE III - MEMBERSHIP AND DUES

Section 1. Eligibility for membership is open to any person of good moral character, subject to approval by the Board of Directors, who is interested in the purposes of this association, is willing to donate of his time and talent to promote purposes and aims of Chapter 166, and is a member in good standing with the Experimental Aircraft Association, Inc.

Section 2. Classification and Dues

- a. Charter members are those who joined together to form Chapter # 166 to obtain its charter from the Experimental Aircraft Association, Inc.
- b. Active and/or associate membership i.e. member and family under 19 years of age shall pay dues as set by the Board of Directors and voted on by the membership at the annual meeting, due and payable in January of each year.
- c. Honorary membership shall be limited to one year duration and approximately 10% of the active membership. To be eligible for honorary membership, a person's name must be submitted to the Board of Directors together with the reason for such honorary membership, upon vote of the majority of the Board of Directors, the person so honored will be notified, but he or she shall have no dues and will have no vote in the business of this association, but may attend any meeting or activities of this association.

- d. Dues for membership that remain unpaid after March of any year, shall be considered delinquent and if not paid upon notification by the Treasurer, the delinquent member will be removed from the association roster.
- e. Dues for new members joining in the last quarter shall cover the following full year.

ARTICLE IV - OFFICERS AND THEIR DUTIES

Section 1. This association shall have the following Executive Officers, who will be considered the Executive Committee: President, Vice-President, Secretary and Treasurer.

Section 2. - Duties

- a. It shall be the duty of the President to preside at all meetings, to appoint a Program Chairman and such other chairman of committees as may, from time to time , be necessary. The President shall serve as a member ex-officio of all committees, except the Nominating Committee.
- b. The Vice President shall be vested with the duties of the President in his absence and will assist the President in all other activities as he is requested to participate.
- c. The Secretary shall keep the minutes of all proceedings of the meetings of the membership, Executive Committee and/or Board of Directors; attend the keeping of a proper membership book showing the name and address of each active and honorary member, and shall keep other books and papers as the Executive Committee and/or the Board of Directors may request or direct, and shall perform all such duties as the office of Secretary shall require.
- d. The Treasurer shall take charge of all moneys, collect all dues, account for all receipts, disbursements and keep a proper record of all transactions. The books of the Treasurer shall be subject to a yearly audit by a committee or person appointed by the President.
- e. Detailed descriptions of the responsibilities outlined above are available in the *EAA Chapter Handbook*.

Section 3. - Term of Office

- a. The term of office of the Executive Officers will be for one year, subject to re-election or replacement at the election to be held at the annual meeting.

ARTICLE V - BOARD OF DIRECTORS AND ITS DUTIES

Section 1. The Board of Directors shall consist of the Executive Officers, the immediate past President and six directors.

Section 2. Duties and powers of the Board of Directors shall be to assist in the planning of meetings, business of the association and its activities.

Section 3. Inability of a member of the Board of Directors to attend a meeting shall be conveyed to the President in advance whenever possible, and if a member of the Board is unable to serve out his term the President should be so notified and may appoint a new director to fill out the un-expired/expired term.

Section 4. The Board of Directors shall serve a term of one year.

Section 5. It is the responsibility of the Board of Directors to conduct the routine business of the association. The directors may authorize expenditures not to exceed \$100.00 per transaction in the conduct of the Chapter business.

ARTICLE VI - NOMINATIONS AND ELECTIONS

Section 1. A nominating committee consisting of three members shall be elected by those present - two meetings prior the annual meeting. The immediate past president shall automatically serve as a member of this committee.

Section 2. - Nominations

- a. The Nominating Committee shall present a slate of officers, having first ascertained willingness of the nominee to serve a specific office, at the meeting prior to the annual meeting.
- b. Additional nominations may be made from the floor upon motion and seconded by members present.
- c. Six (6) Directors may be elected at the annual meeting if the Chapter so chooses. All Director vacancies not filled by this election will be filled by Presidential appointment.
- d. No further nominations shall be made after the above meeting, unless a nominee should become permanently or incurably incapacitated, dies or resigns from this association prior to the elections, in which event a special nomination shall be held prior to the annual elections of the officers nominated, except for the office of President; the nominee for Vice-President shall automatically become the nominee for President, if there is only one nominee; if there are more than one nominees for President, there will be no special nomination, but the person receiving the most votes from the Vice-President nominees shall become President, and the one receiving the next highest number of votes shall be Vice-President.
- e. Only active members in good standing shall be eligible for an elective office.
- f. Elected Officers and Directors shall take their respective offices immediately following the adjournment of the annual meeting.

Section 3. - Elections

- a. Elections will be held at the annual meeting under the first order of business.
- b. The Nominating Committee will take charge of the election , read the slate of candidates prior to the election and its members will act as tellers to count the votes.
- c. These elections shall be by secret ballot unless there is only one candidate for each office, in which case the secretary can be instructed to cast one vote for the slate of officers, upon motion by the Nominating Committee Chairman.
- d. Election shall be determined by a plurality of the vote of members present and voting.
- e. Only active members in good standing shall be eligible to vote.
- f. Executive Officers shall take their respective offices immediately following the adjournment of the annual meeting.

ARTICLE VII - MEETINGS

Section 1. - Meetings

- a. This association shall hold regular meetings on the last Sunday evening of each month, except that the time and date may be changed to accommodate such activities as this association may wish to participate in.
- b. Should meeting nights fall on a holiday or conflict with other events, the time and date may be changed at discretion of the Executive Officers and/or Board of Directors, or vote of the membership.
- c. In event of extreme weather, regular meeting may be canceled at discretion of Executive Officers.

Section 2. The Board of Directors shall meet at least two weeks prior to a regular meeting to conduct its business, etc.

Section 3. Special meetings of this association or of the Executive Committee or Board of Directors may be called by the President, or on request of the Executive Committee or Board of Directors.

Section 4. The annual meeting of the association shall be the regularly scheduled November meeting. In event of cancellation of the November meeting or lack of quorum the next regularly scheduled meeting at which a quorum is present shall be the annual meeting.

Section 5. - Quorum

- a. A majority of the members of the Board of Directors shall constitute a quorum at any meeting of the Board.
- b. One-third of the active membership shall constitute a quorum at any association meeting, but in no event less than ten members.
- c. A simple majority of members in good standing present and voting shall be considered a majority. Each active member shall have one vote.

ARTICLE VIII - GOVERNMENT AND AMENDMENTS

Section 1. No part of this association's income shall be distributable to its members, directors, or officers and the association shall not have or issue shares of stock or pay dividends. It is a non-profit corporation existing under the laws of the State of Connecticut.

Section 2. Roberts *Rules of Order* shall govern procedure of the association meetings, except where they conflict with the By-laws of this association.

Section 3. The By-laws of this association may be amended or revised at any regular association meeting by two thirds vote of the active members in good standing, provided a copy of an amendment or revision is sent to each member at least one week prior to such meeting.

Section 4. The order of business at association meetings, unless altered by majority vote of those present, shall be as follows:

- a. President will call the meeting to order
- b. Reports of the Secretary
- c. Report of the Treasurer
- d. Report of Committee Chairmen
- e. Unfinished business
- f. New business - election of officers takes priority in order of new business at the annual meeting
- g. Program
- h. Social hour

Adjournment is automatic at President's move, without motion from the floor or vote from the members present.

ARTICLE IX - DISPOSITION OF ASSETS, ETC.

Section 1. The Treasurer shall maintain a list of Chapter assets and the custodian of said assets. Chapter assets are defined as items which have been purchased with chapter funds or have been donated for use of Chapter members and may include, but not be limited to tools, equipment, video tapes, audio tapes, books and other periodicals. Custodianship of the above items shall be assigned by the President.

Section 2. In the event this association should be dissolved, voluntarily or otherwise, it shall be the duty of the Treasurer, and/or Executive Officers, or in event of inability of any of them, then the last designated Agent for Service on the last association Biennial Report to the Secretary of State, to carry out the following disposition of any assets:

- a. After settling all outstanding bills, any funds left in the treasury shall be used to:
 1. Settle any claims, if there be any, out of funds available
 2. Make any final reports, Notices of Dissolution, etc. that may be necessary, practicable or desirable on behalf of this association, its former or present members, and/or officers,
 3. Take care of any further unfinished business.
- b. If there are any funds, assets, memorabilia, etc. left that have not been allocated to a specific project, etc., then such funds shall be donated, after a waiting period of two (2) years, from the date of dissolution, to the Experimental Aircraft Association, Inc. museum, if there is one in existence at the time, or to its aviation air education and science center, if there is one in existence at the time.
- c. If there is no museum or education and science center in existence operated by the EAA, Inc., then such funds, assets, memorabilia, etc. shall be donated to the Connecticut Aeronautical Historical Association Museum if there be one in existence at the time and they are willing to accept said donation.
- d. If no CAHA museum is in existence at the time, or if they are unwilling to accept such donation, then, and in that case, any funds, assets, memorabilia, etc. shall be donated to whatever museum of aircraft, air education or science center in the United States as may be willing to accept such a donation. Otherwise to whatever technical school or college pertaining to aviation education, as may be the choice of the person delegated to dispose of same, as set forth herein.

Section 3. Any books, statements, etc. of this association should then be left with the Treasurer or Agent, as the case may be, for a period of at least five (5) years. In event that this association is not reorganized or re-activated within such period, then such books, memorabilia and other items left may be disposed of by donation to any worthwhile historical organization or disposed of or destroyed if they be on no further use.

Section 4. The Treasurer or Agent as the case may be, shall not be personally liable for any items or items, except that any funds should be contributed as set forth herein, after the five (5) year period has elapsed, and such contribution of funds or materials, etc. shall have been deemed to have been made to the best of the ability of the person responsible herein.

April 1972

Amended and revised August 1994